JOB OPPORTUNITIES

CORPORATE ADMIN. DIVISION

- **ACCOUNTING MANAGER**
  With at least 15 years work experience in accounting job of which 7 years in managerial position. The candidate must be knowledgeable in project accounting, BIR, PEZA and funds management. With knowledge in SAP and must have good communication skills. Preferably CPA.

- **ACCOUNTANT**
  Graduate of BS Accountancy. With at least 4 to 6 years related experience in General Accounting, financial reporting, Philippine Taxation, Accounts Payable processing, liquidation review and processing, accounts analysis for Balance Sheet accounts, recording, and monitoring of fixed assets. Must have good interpersonal and coordination skills. Preferably with SAP knowledge.

- **QA/QC ENGINEERS**
  Graduate of any BS Engineering course. With at least 5 years work experience in QA/QC activities preferably in Mechanical or Electrical inspection in either construction or maintenance in oil refinery, gas plants and petrochemicals. Preferably with skills in NDT, WPS, WPQT, ITP, Doc Review, and Welding inspection. Must be proficient in using MS Office applications. Must possess good oral and written communication skills. Willing to be assigned in project site locations.

- **OFFICE CLERK/DEPARTMENT SECRETARY**
  Graduate of Bachelor Degree of any 4-year course or at least 3-year’s equivalent combination of education and experience (BS Office Administration, Information Technology, Computer Science) Candidates must have at least 6 months work experience in data handling using MS Office applications. Must have the ability to read, analyze, and interpret general information, reports and instructions. Ability to write effective minutes of the meetings and other related business correspondences as directed by her superior.

For immediate processing, we encourage walk-in applicants from Monday ~ Wed, 8:30 a.m. to 12:00 noon. Please bring your updated resume. Our office is located at 2109 JGC Bldg. Prime St., Madrigal Business Park, Alabang, Muntinlupa City. You may also send your latest resume via email to hrd@jgc.com.ph with subject line: position and applicant’s name or visit our website at www.jgc.com.ph
ENGINEERING DIVISION

- **CIVIL ENGINEERS/DESIGNERS**
  Graduate of BS Civil Engineering. With at least 5 years of working experience in structural design of industrial commercial facilities. Well versed in the use of STAAD for structural modelling and element design and, must be adept on National Structural Code of the Philippines, 2011.

- **INSTRUMENTATION & CONTROL ENGINEERS**
  Graduate of any BS Engineering Course (except Civil and Industrial Engineering). With at least 3 years experience in Instrumentation & Control Engineering design in petroleum refinery, petrochemical plant & related areas. Candidates should be able to prepare instrument construction drawings, design documents, calculations & material take-off, able to interpret P&ID, logic & loop diagrams.

- **PIPING ENGINEERS**
  Graduate of any Engineering course. At least 5 years experience in developing 3D design model for oil & gas equipment namely: pumps, heat exchangers, drums, columns & other related equipment facilities, can read P&ID, interpret data sheets, engineering drawings and vendor drawings. With knowledge in piping design & piping layout or arrangement.

- **PROCESS ENGINEERS**
  Graduate of BS Chemical Engineering. With at least 5 years experience in process innovation, design works & troubleshooting. Candidate should be able to prepare P&ID, equipment & instrumentation data sheets.

- **SYSTEM EQUIPMENT ENGINEERS**
  Graduate of BS Mechanical Engineering or BS Chemical Engineering course. With experience in the field of engineering. Proficient in multi-discipline technical coordination. Has specialized skill/technical know-how in system package technology (e.g. water treatment system, wastewater treatment system, nitrogen generation system, glycol dehydration system) Familiar in preparing Equipment Specification, Data Sheet and Requisition. Has experience in technical bid evaluation job and review of vendor’s document.

- **ROTARY EQUIPMENT ENGINEERS**
  Graduate of Mechanical Engineering, must have work experience in Rotating Machinery Design for 5 years for oil refinery and petrochemical plants, with good working attitude and good communication skills. Must have good working attitude and pro-active. Computer literate.

- **I.T. DEVELOPER**
  Graduate of BS Computer Science/Engineering or BS Information Technology course. With at least 4 years work experience in software development. Proficient in .NET and VBA programming. Knowledgable in Oracle Database and PL/SQL. Knowledge in CAD programming such as AutoLISP (AutoCAD) and MDL (Microstation) is preferred. With good communication and coordination skills.

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JOB OPENING

PROJECT OPERATIONS DIVISION

- **CONSTRUCTION MANAGER**
  Candidate must have 12 years experience in EPC Industry and at least 5 years in construction work management and supervision. Must have sufficient knowledge in all engineering disciplines. With strong reasoning and analytical skills. With sound administrative and management skills. Good interpersonal skills, good in oral and written communication skills. Knowledge in Basic Design and P&ID is an advantage. Must be Computer literate.

- **PRE-COMMISSIONING/COMMISSIONING ENGINEER**
  With at least a minimum of eight (8) years experience in Pre-commissioning, Commissioning & Start-up supervisory/managerial position and well-versed in the following areas: preparation of pre-com & commissioning reports, issuing site instruction and field change sheets, documentation and handover activities, assessing construction progress & providing solution to fast track construction if required. Can communicate and manage instrument vendor specialist. Can update/mark-up drawings & documents for As-Built. Can prepare, review and approve pre-com & commissioning procedures. Safety oriented and willing to be assigned in project site locations.

- **PROJECT ENGINEERS**
  Graduate of BS Mechanical Engineering or BS Chemical Engineering course. With at least 5 years related work experience in Engineering Design, Project Management, Cost Estimation, Schedule Control, Project Engineering and Construction gained in an EPC Industry. Knowledgeable in Design Engineering and Field Engineering activities such as interdisciplinary design coordination and understanding of P&ID.

- **SR. CONTRACTS ENGINEERS**
  Graduate of BS Civil or Mechanical Engineering course. With at least eight (8) years experience in Contracts Administration preferably in industries such as petrochemical, power and oil and gas, including contracts with clients and subcontractors to construction subcontractors. Experience in Cost Estimation, quantity surveying and familiarity with work breakdown structures for EPC projects. With knowledge in International standard contract forms.

- **PLANNING ENGINEERS**
  Graduate of any BS Engineering course. With at least 5 years experience in planning, scheduling and cost estimation. With experience in Engineering, Procurement & Construction (EPC) projects With knowledge in Primavera or other planning/scheduling software and construction workflow. Must have good communication and coordination skills.
JOB OPENING

PROJECT OPERATIONS DIVISION

- **PURCHASERS / EXPEDITER**
  Graduate of any BS Engineering course. With at least 2 years work experience either in purchasing/procurement or production planning and control or project management. Proficient in MS application, especially in MS Excel. With very good coordination, reporting and analytical skills.

- **LOGISTICS COORDINATOR**
  Graduate of BS Customs Administration or other related courses. With at least 2 years working experience in logistics and shipping arrangements. Knowledgeable in cost estimating related to shipping, logistics coordination and procurement for related engineering categories. Must be proficient in MS office application

- **AUTOCAD OPERATOR**
  Graduate of any Engineering, Computer Science or Technology course. With at least 1 year experience in 2D or 3D Autocad, PDS and/or Microstation. Must be able to prepare construction drawings and mechanical calculation sheet based on project specifications in order to come up with a workable structure for plans. Prepares materials take-off based on the applicable procedure and construction specifications.

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