Shopping Center Management Corporation

Project (Civil) Engineers

Responsibilities:

The Project Engineer is responsible for assisting the Project Manager in the planning & execution of projects according to strict deadlines and prudent budgets. He will also coordinate with all the members of the Project Team, including third-party contractors/consultants in order to deliver projects according to plan. The individual will effectively communicate project expectations to team members and stakeholders in a timely and clear fashion. Also, he will ensure that the Project is covered by proper documentation, from planning until Project Close-Out. All adjustments in scope, change orders, site instructions, minutes of the meeting with contractors, schedule updates, cost updates, etc., are properly documented and filed in an organized manner. He will also be responsible in monitoring the quality and progress of work and ensuring the timely completion of the assigned project. The individual will be responsible as well for quantification and ordering of owner-supplied materials and ensures the quality of materials used by the contractors. Most importantly, he will liaise with project stakeholders on an ongoing basis. Lastly, he will handle the preparation of proper documentations and reports needed prior to project implementation.

Requirements:

- Candidate must have a Bachelor’s Degree in Civil Engineering.
- Professional License is required
- Must have at least 1 year of working experience in construction management
- Fresh graduates are encouraged to apply.
- Ability to work on full time schedule including extended hours, weekends and holidays (if the need arises)
- Willing to travel for site events/inspection and meetings
- Must have good oral and written English communication skills
Resident Engineer

Responsibilities:

The Resident Engineer is responsible for planning, organizing, supervising, checking and monitoring electrical and mechanical equipment of the mall and tenants’ area to ensure that all facilities are in excellent working conditions. The individual inspect tenants’ area making sure that the design is within the criteria or parameters of management standards and policy. He/she implements policies and regulations to all engineering staff to guarantee safety of tenants, customers, and employees.

Requirements:

• Candidate must possess at least a Bachelor's/College Degree in Electrical or Mechanical Engineering with at least 3 years experience in facilities maintenance.
• Professional License holder in the related fields is required for this position.
• Must have knowledge in electrical wiring and/or mechanical operations of various mall equipment.
• With excellent communication skills both oral and written
• Required language(s): English, Filipino
DESIGN OFFICER

Responsibilities:

The Design Officer works closely with contractors, tenants, and officials on site in ensuring that design works are carried-out to specific standards. The individual further guarantees that any design problems which arise are quickly resolved and confirms design alterations to existing structure and/or advises on restoration and conservation of old properties. He will also heavily work with engineers, surveyors and construction specialists on site and oversees projects from beginning to end making sure that structures meet company policies, company standards on design and image, management standards, and rules, and laws and regulations on construction.

Requirements:

- Candidate must possess at least a Bachelor's/College Degree or a Professional License (Passed Board/Bar/Professional License Exam) in Architecture or Interior Design
- At least 2 year(s) of working experience in the related field is required for this position.
- Must have experience in CADD technology
- Fresh graduates are encouraged to apply.
- Must have good oral and written English communication skills